# **PRIVACY STATEMENT TAEL**

## Introduction

Tael takes your privacy very seriously and shall handle your personal data with the utmost security and care. In this Privacy Statement you will learn how we handle your data as well as learn about your rights concerning our processing of your data. We advise that you read this Privacy Statement thoroughly. Should you have any questions or remarks, please contact us at info@tael.frl.

## Who is Tael?

Tael is the eenmanszaak Thuismus t.h.o.d.n. Tael, with registered office at (8541 AB) Akmarijp listed at the Traderegister of the Dutch Chamber of Commerce under 59106670.

Tael is as the controller ultimately responsible with regard to the processing of your personal data.

## How does Tael use your personal data?

Underneath you will find an overview of the purposes for the processing of your personal data. You will also find a specification of which data Tael uses for that specific purpose, the legal justification, and the amount of time Tael keeps this data. For clarity's sake, we have categorised the purposes.

Services, customer management and financial administration

Purpose:	Services
Information:	Home address, Email, Data necessary to provide the service
Legal basis:	Necessary for the performance of a contract
Storage period:	As long as necessary for this purpose
Purpose:	Invoicing
Information:	Home address, Email, Data necessary to provide the service
Legal basis:	Necessary for the performance of a contract
Storage period:	As long as necessary for this purpose
Purpose:	CRM
Information:	Name, Email, Phone
Legal basis:	Necessary for the performance of a contract
Storage period:	As long as necessary for this purpose

#### Marketing

Purpose:	Newsletter
Information:	Name, Email Legitimate interests
Legal basis:	Legitimate interests
Interest	Commercial interests
concerned:	

Storage period: As long as necessary for this purpose

#### How did we obtain your personal data?

Tael has obtained your data because you have provided this data to us, and because Tael has obtained your information from third parties. These third parties are: DC Taleninstituut, Autive, Facebook .

#### What are your rights?

Under the European General Data Protection Regulation you have a number of rights with regard to your data and the processing thereof:

#### Access

You may access your personal information and make any necessary changes in your account. If you would like to see which personal data Tael has obtained about you, you may exercise your right of access by submitting a request to Tael.

#### Making changes

If you wish to make changes to the personal information that you have seen as a result of a request for access and you are unable to make the changes yourself in your account, you may request that Tael makes these changes for you. You may request that Tael modifies, corrects, supplements, erases or shields your information.

#### Restriction of processing of personal data

You also have the right, under certain conditions, to ask Tael to restrict the processing of your personal data.

#### Right to object

If processing of your data takes place on the grounds of 'legitimate interest' by Tael or a third party, you have the right to object to that processing.

#### Portability of data

You have the right to obtain your personal data from Tael. Tael will provide this in a structured and commonly used format, which can easily be opened using commonly used digital systems.

#### Withdrawing consent

When the legal basis for a particular processing is your explicit consent, you have the right to withdraw that consent. This does not affect past processing, but does mean that we will no longer be allowed to process this data in the future. It may also result in Tael no longer being able to provide you with certain services.

# Response from Tael

A request can be sent to <u>info@tael.frl</u>. Tael will comply with your request as soon as possible and in any case no later than one (1) month after Tael has received such a request. If Tael rejects your request, we will indicate in our reply why the request was rejected.

## Recipients of your personal data

Your data may be transmitted to:

- Data processors
- Parties that are involved in the execution or fulfilment of an agreement between you and Tael

It is possible that Tael is required to submit your data to a third party, for example to fulfil a legal obligation.

# Can changes be made to this Privacy Statement?

This Privacy Statement is subject to changes. We therefore advise you to regularly read the Privacy Statement for any such changes.

## Questions, remarks, and complaints

If you have any questions regarding this Privacy Statement or the way in which Tael uses your data, you can send an e-mail to <u>info@tael.frl</u>. If you have a complaint about the way your data is processed, please send an e-mail to <u>info@tael.frl</u>. Furthermore, you always have the right to contact the competent national data protection authority. In The Netherlands, this is the <u>Autoriteit Persoonsgegevens</u>.